

PERSONNEL/HUMAN SERVICES COMMITTEE

A G E N D A

TUESDAY, MARCH 15, 2021

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.		
	I	CALL TO ORDER
	II	ROLL CALL
1- 6	III	MINUTES (2/15/2022)
	IV	PUBLIC INPUT
	V	PETITIONS AND COMMUNICATIONS
7	A.	Commissioner Johnson - ARPA Funding for Generational Care Project (Proposed resolution attached)
	B.	Bay County Sheriff
8- 9	1.	Command Officer (Lieutenant) Position (Seeking reinstatement of position; authorization to post/fill; authorization to backfill possible resulting vacancy; approval of required budget adjustments - proposed resolution attached)
10-11	2.	Patrol Deputy Starting Wage (Seeking authorization to pay Patrol Deputy's a starting wage of \$23.18/hr.; adjustment of newly hired deputies (2) to the new starting wage; approval of required budget adjustments - proposed resolution attached)
12-13	C.	Director of Administrative Services - Agreement with Bay Arenac Intermediate School District (Seeking approval of Student Work Opportunities with BAISD; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
14-16	D.	Retirement Administrator - Purchase of Active Service Military Time for Retirement Purposes - Dustin Box, Sheriff's Office (Seeking authorization for Dustin Box to purchase 1 year and 3 months of active service military time - proposed resolution attached)
17-18	E.	Department of Criminal Defense - Professional Service Agreement with Sally Warren (Seeking approval of Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
	F.	Health Officer
19-20	1.	Affiliation Agreement with Delta College for Phlebotomy Services (Seeking approval of Agreement; authorization for Board Chair to sign; approval of required budget adjustments - proposed resolution attached)
21-22	2.	Reauthorization of General Services Agreement with SVSU (Seeking approval of Agreement; authorization for Board Chair; approval of required budget adjustments - proposed resolution attached)

- 23-24 G. Emergency Management Coordinator - Bay County Hazard Mitigation Plan (Seeking approval of Plan - proposed resolution attached. NOTE: The Plan is 232 pages and not printed as part of the agenda but is a separate email attachment)
- H. Personnel Director
- 25-28 1. Vacancies (Seeking authorization to post/fill - proposed resolution attached)
- 29 a 9-1-1 Central Dispatch:
1. Dispatcher (full time; \$16.17/hr. entry)
2. Assistant Director (full time; \$20.31/hr. entry)
- 30 b. Juvenile Home:
1. Youth Development Worker (full time; \$15.54/hr. entry)
2. Supervisor (full time; \$21.76/hr. entry)
- 31 c. County Clerk: Typist Clerk III (part time; \$14.01/hr. entry)
- 32 d. Civic Arena: Civic Arena Manager (full time; \$20.52/hr. entry or highest step (\$22.36) if necessary)
- 33-35 2. New Position at Civic Arena (Seeking creation of full time Programming Coordinator position - proposed resolution attached)
- I. Office of Assigned Counsel
- 36-38 1. 2021 Year to Date Report (Receive)
- 39-40 2. January 2022 Report (Receive)
- VI REFERRALS
- VII UNFINISHED BUSINESS
- VIII NEW BUSINESS
- IX MISCELLANEOUS
- X ANNOUNCEMENTS
- XI ADJOURNMENT

PLEASE NOTE:

THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL, DEPARTMENT/ DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#....*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
Bay City, MI 48708
(989)895-4131

PERSONNEL/HUMAN SERVICES COMMITTEE

MINUTES

MEETING OF THE PERSONNEL/HUMAN SERVICES COMMITTEE ON TUESDAY, FEBRUARY 15, 2022, in the Commission Chambers, Fourth Floor, Bay County Building, 515 Center Avenue, Bay City, MI 48708.

Call to order @ 4:00 P.M. by Chair Johnson.

Roll call:

MOTION NO.

COMMISSIONERS PRESENT		1	2	3	4	5	6	7	8	9	10	11
JAYME A. JOHNSON, CHAIR	P	Y	Y	Y		Y	Y	Y	Y	Y	Y	Y
ERNE KRYGIER, VICE CHAIR	p	M/Y	M/Y	Y		S/Y	Y	S/Y	M/Y	Y	Y	Y
MARIE FOX	P	Y	Y	S/Y		Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK	P	Y	S/Y	Y		N	Y	Y	Y	Y	M/Y	Y
KIM COONAN	P	S/Y	Y	M/Y	M	M/Y	M/Y	M/Y	Y	M/Y	Y	Y
KAYSEY L. RADTKE	P	Y	Y	Y	S	Y	S/Y	Y	Y	S/Y	Y	S/Y
THOMAS M. HEREK, EX OFFICIO	P	Y	Y	Y		N	Y	Y	S/Y	Y	Y	M/Y

MOTION NO.

COMMISSIONERS PRESENT		12	13	14	15	16	17	18	19	20	21	22
JAYME A. JOHNSON, CHAIR		Y	Y	Y	Y	Y	Y	Y				
ERNE KRYGIER, VICE CHAIR		Y	M/Y	M/Y	Y	M/Y	Y	M/Y				
MARIE FOX		Y	S/Y	Y	S/Y	S/Y	Y	Y				
VAUGHN J. BEGICK		S/Y	Y	Y	Y	Y	Y	Y				
KIM COONAN		M/Y	Y	Y	Y	Y	S/Y	S/Y				
KAYSEY L. RADTKE		Y	Y	Y	Y	Y	Y	Y				
THOMAS M. HEREK, EX OFFICIO		Y	Y	S/Y	M/Y	Y	M/Y	Y				

MOTION NO.

COMMISSIONERS PRESENT		23	24	25	26	27	28	29	30	31	32	33
JAYME A. JOHNSON, CHAIR												
ERNE KRYGIER, VICE CHAIR												
MARIE FOX												
VAUGHN J. BEGICK												
KIM COONAN												
KAYSEY L. RADTKE												
THOMAS M. HEREK, EX OFFICIO												

OTHERS PRESENT: J.BARCIA; C.GIGNAC; C.GOULET; A.DAVIS-JOHNSON; T.JERRY; K.ZANOTTI; J.SHEERAN, K.MEAD; C.HILL; J.COPPENS, F.MOORE; E.EURICH; N.BORUSHKO; L.LOGAR; R.BRANDT; J.STRASZ; N.PAIGE

PRESENT VIA ZOOM: R.REDMOND; C.IZWORSKI; S.WALRAVEN; J.GWIZDALA;

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT

-/-

NAME

ADDRESS

Joe Sheeran

Coast House

**PERSONNEL/HUMAN SERVICES COMMITTEE
MINUTES
TUESDAY,
PAGE 2**

MOTION NO. _____

NOTE: In addition to these typed minutes which provide an overview of the meeting and are not verbatim, this Committee meeting was also video taped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

- 1 MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE JANUARY 18, 2022 PERSONNEL/HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public input was called. Circuit Court Judge Joseph Sheeran advised that he has recently been appointed Chief Judge of Bay County by the Michigan Supreme Court. Judge Sheeran provided his long history with Bay County as the Bay County Deputy Executive, Personnel Director, Bay County Prosecutor and Circuit Court Judge.

The first item on the agenda was a resolution sponsored by 2nd District Commissioner Ernie Krygier who explained that the resolution calls for the Corps of Engineers not to use the proposed "non-wetland" terminology but instead retain the current Regional Permit's existing terminology of "non-vegetated" in the reissuance of the Regional Permit at Category S (leveling of sand) and Category T (beach grooming) as this terminology has been both carefully negotiated and crafted to successfully protect both wetlands and beach grooming. This well written resolution was drafted by Laura Ogar, Director of Environmental Affairs and Community Development, at Commissioner Krygier's request and it outlines the need to retain the current language. It was

- 2 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF COMMISSIONER KRYGIER'S SPONSORED RESOLUTION RE TERMINOLOGY USE FOR REGIONAL PERMITS AT CATEGORY S AND CATEGORY T.**
- 3 MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF APPOINTMENT OF MAUREEN FITZGERALD AS ATTORNEY MAGISTRATE AND LEAH FOURNIER AS NON ATTORNEY MAGISTRATE (COURTS).**

**PERSONNEL/HUMAN SERVICES COMMITTEE
MINUTES
TUESDAY,
PAGE 3**

MOTION NO.

The next item dealt with the Court's request to reinstate service enhancements that were removed from the Executive's 2022 budget. Kim Mead, Court Administrator, spoke to the need for reinstatement of funds cut from the 2022 budget. Commissioner Coonan had no issue with reinstating items 1 thru 3 listed but did have concerns about item 4 (adding 2 Certified Recorder positions - one for Circuit Court and one for District Court) which required considerable funding, i.e \$95,363.04 plus life insurance costing between \$13,250 and \$39,626. Mr. Mead spoke to the increased workload and the lack of certified employees available to do the work. Outsourcing has been tried but is extremely costly and doesn't cover all of the requirements of the job - outsourcing is more costly than hiring 2 new employees. With a court recorder being on a leave of absence recently, the Court tried to get outside assistance from certified local independent recorders, however, no one was willing to assist given their current workloads. Commissioner Coonan, while sympathetic to the needs, was not willing to agree without having Board staff review the request for merit. Board Chair Herek was opinion that need must be addressed at this time. Following brief discussion, it was

- 4 **MOVED AND SUPPORTED (NO VOTE TAKEN) TO RECOMMEND BOARD APPROVAL OF REINSTATEMENT OF THE COURT'S SERVICE ENHANCEMENT(S) REQUEST [ITEMS 1, 2, 3 AND 4] (COURTS)**

- 5 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND IN FAVOR OF ITEMS 1, 2 AND 3 OF THE COURT'S SERVICE ENHANCEMENT(S) REQUEST AND REFER NO. 4 (2 ADDITIONAL COURT RECORDERS) TO THE BOARD'S FINANCIAL ANALYST TO DETERMINE NEED AND COST (COURTS) [ROLL CALL VOTE: 5 YEAS; 2 NAYS].**

- 6 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF EXTENSION OF INDEPENDENT CONTRACTOR AGREEMENT FOR SCANNING OF CRIMINAL FILES INVOLVING CRIME VICTIMS (PROSECUTOR).**

- 7 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF RENEWAL PLAN AND COST ANALYSIS FOR MIDC GRANT 2022-2023 (OFFICE OF CRIMINAL DEFENSE).**

-4-

**PERSONNEL/HUMAN SERVICES COMMITTEE
MINUTES
TUESDAY,
PAGE 4**

MOTION NO.

- 8 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE AGREEMENT WITH LITURGICAL PUBLICATIONS, INC. (DEPARTMENT ON AGING).**
- 9 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE MORGUE USE AGREEMENT WITH MCLAREN HOSPITAL (HEALTH DEPT.).**
- 10 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE ALLOCATION OF \$9,000,000 ARPA FUNDING FOR PROPOSED COMMUNITY HEALTH AND HUMAN SERVICES CENTER PROJECT UNTIL 12/31/2022 PENDING PROCUREMENT OF PARTNERS; LEVERAGING FUNDS AND RESOURCES; AND DETERMINATION OF LOCATION (HEALTH DEPT.)**
- 11 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF ALLOCATION OF ARPA FUNDING (\$300,000) FOR COMMON INTAKE PROJECT (HEALTH DEPT.).**
- 12 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF ALLOCATION OF ARPA FUNDING (\$60,000) FOR ELECTRONIC MEDICAL RECORDS (HEALTH DEPT.).**
- 13 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF PURCHASE OF MILITARY TIME FOR RETIREMENT PURPOSES BY RYAN GALE - 911 CENTRAL DISPATCH (RETIREMENT**
- 14 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL VACANCIES IN: 911 CENTRAL DISPATCH; SHERIFF'S OFFICE; ANIMAL SERVICES; HEALTH DEPARTMENT; MOSQUITO CONTROL; ENVIRONMENTAL AFFAIRS AND RECREATION & FACILITIES (PERSONNEL).**
- 15 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF ADDITION OF 5TH YEAR STEP ON PN10 AND MN16 PAY SCALE (PERSONNEL).**

The next item on the agenda was the vacancy of Financial Analyst in the Board

-5-

**PERSONNEL/HUMAN SERVICES COMMITTEE
MINUTES
TUESDAY,
PAGE 5**

MOTION NO.

of Commissioners' office. A job description was provided to all the committee members and input was requested as to additions and/or deletions from the job description. The job description incorporates the old job description, a job description for the position in Wayne County and the questionnaire from the prior Financial Analyst when the last job study was being done. Commissioner Fox felt that communication should be included in the description weekly, biweekly, monthly - communication has been lacking. The Personnel Director indicated she would incorporate language in the job description.

- 16 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND APPROVAL OF THE LEGISLATIVE-FINANCIAL ANALYST JOB DESCRIPTION TO INCLUDE REGULAR COMMUNICATION WITH THE BOARD AND BOARD AUTHORIZATION TO POST/FILL THE VACANCY IN ACCORDANCE WITH COUNTY POLICY (BOARD OF COMMISSIONERS).**
- 17 **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF INVITATION FOR BID FOR BROADBAND ACCESS STUDY (PURCHASING).**

Craig Goulet, Director of Administrative Services, provided an update on Animal Services revenue.

Commissioner Begick gave an update on the recent NACo Conference, i.e. Medicaid, Broadband, and ARPA. He noted any Board members can join NACo Steering Committees.

There being no further business, it was

- 18 **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:52 P.M.).**

Submitted by:

Deanne Berger

**Deanne Berger
Board Coordinator**

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

- BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)
- WHEREAS, On February 1, 2022 a presentation was made to the Bay County Board of Commissioners regarding a Generational Care Project; and
- WHEREAS, This proposal was deemed worthy of consideration for funding as a part of the work group that vetted project proposals from 2021; and
- WHEREAS, This is a shovel ready project that will deliver much needed childcare options for area ALICE residents who reside in Bay County in an affordable format with collaboration through the Tri-Share pilot program; and
- WHEREAS, The Generational Care Project meets specific needs in accordance with American Rescue Plan expenditures as detailed on pgs. 40-41 of the Final Rule by attempting to address a long term negative economic impact of the Covid-19 pandemic and by attempting to provide new and/or expanded high quality childcare resulting in safe and supportive childcare for area ALICE residents; and
- WHEREAS, Work will be completed within 4-6 months of funding and a childcare study will be completed by Spring 2022 so as to benchmark childcare data in order to measure the impact of this project; and
- WHEREAS, The requested allocation is \$300,000 of ARPA funds with no impact to general funds; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the allocation of \$300,000 in ARPA funding to the Generational Care Project; Be it further
- RESOLVED That this appropriation is contingent upon contract and reporting agreements, as determined by the leadership of the Generational Care Project and County Corporation Counsel and in accordance with ARPA Guidelines; Be It Further
- RESOLVED That when the appropriate agreements and reporting requirements are finalized, Administration will bring the proposed agreements to the Board for approval and authorization for the Board Chair to sign.

JAYME A. JOHNSON, CHAIR

AND COMMITTEE

Generational Care Project - ARPA Funding

Resolution sponsored by Commissioner Jayme A. Johnson, 7th District

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

 DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

TO: Jayme Johnson, Chairman Personnel/Human Services
FROM: Sheriff Troy R. Cunningham *TRC*
DATE: March 7, 2022
REF: Fill Command Officer Position

REQUEST:

Hire full time command officer position that was previously vacated and not filled.

BACKGROUND:

Historically, the Bay County Sheriff's Office employed seven command officers. In recent years, one command position was vacated and never replaced. It has been determined that the seventh command officer position is vital to ensure continuity and communication at the Sheriff's Office. A command officer is required on all shifts, 24 hours per day, 365 days per year. The reduction in the command officer position has resulted in overtime for the remaining six positions in order to provide the required supervision. Further, the administrative workload for the command officers has increased due to additional reporting required to apply for and maintain public safety grants. Additional public safety grants become available periodically however in order to research and apply for grants, the seventh command officer is necessary. With the recent and anticipated retirements at the Sheriff's Office, the need for continues training and oversight of newly hired deputies is necessary to ensure the safety of both the citizens and law enforcement officers. Restoring this command position allows for additional time dedicated to reviewing and updating departmental policies and policies to reduce overall liability. In today's social climate, community outreach has become even more important than in the past and restoring this position allows for additional outreach opportunities throughout the community.

FINANCE/ECONOMICS:

Full time position with benefits as provided for within the POLC Supervisory labor agreement, although union membership is voluntary. Rate of pay is \$32.45 for Lieutenant. Additional funds may be required however, with a reduction in overtime costs and funds available in the 2022 budget due to vacancies, some funds exist within the current budget. Base wage of \$32.45 per hour x 2080 hours per year plus fringe benefits is estimated at \$99,508.

RECOMMENDATION:

Refer to the full board to post and fill a command officer position, backfill if necessary a vacated position and approve any necessary budget adjustments.

CC: Undersheriff Christopher D. Mausolf
Tiffany Jerry, Personnel Director
Kim Priessnitz, Assistant Finance Officer
Chris Izworski, Finance Director

- 8 -



BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

WHEREAS, Historically, the Bay County Sheriff's Office employed seven command officers, however, in recent years, one command position was vacated and never replaced; and

WHEREAS, It has been determined that the seventh command officer position is vital to ensure continuity and communication at the Sheriff's Office; and

WHEREAS, A command officer is required on all shifts, 24 hours per day, 365 days per year and the reduction in the command officer position has resulted in overtime for the remaining six positions in order to provide the required supervision; and

WHEREAS, Further, the administrative workload for the command officers has increased due to additional reporting required to apply for and maintain public safety grants; and

WHEREAS, Additional public safety grants become available periodically, however, in order to research and apply for grants, the seventh command officer is necessary; and

WHEREAS, With the recent and anticipated retirements at the Sheriff's Office, the need for continues training and oversight of newly hired deputies is necessary to ensure the safety of both the citizens and law enforcement officers; and

WHEREAS, Restoring this command position allows for additional time dedicated to reviewing and updating departmental policies and policies to reduce overall liability and, in today's social climate, community outreach has become even more important than in the past and restoring this position allows for additional outreach opportunities throughout the community; and

WHEREAS, This is a full time position with benefits as provided for within the POLC Supervisory labor agreement, although union membership is voluntary, and the rate of pay is \$32.45 for Lieutenant (base wage of \$32.45 per hour x 2080 hours per year plus fringe benefits is estimated at \$99,508); and

WHEREAS, Additional funds may be required however, with a reduction in overtime costs and funds available in the 2022 budget due to vacancies, some funds exist within the current budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners restores the Lieutenant command position in the Sheriff's Office and authorizes posting/fill said position pursuant to the POLC Supervisory Labor Agreement; Be It Further

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Sheriff - Reinstatement of Command Officer Position

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

- 9 -



Troy R. Cunningham
Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

TO: Jayme Johnson, Chairman Personnel/Human Services
FROM: Sheriff Troy R. Cunningham *TRC*
DATE: March 7, 2022
REF: Patrol Deputy starting wage

BACKGROUND: With an ever decreasing pool of candidates going into law enforcement, lack of qualified candidates currently applying along with a number of Bay County Deputies retiring in 2022, there is a need to make an immediate adjustment to the wage scale in order to attract qualified candidates. While Bay County will be commencing negotiations in 2022, any change to the wage scale would not be effective until 1/1/2023 at the earliest which will not address the challenges we will face throughout 2022 in hiring.

REQUEST: In recognition of these challenges, I am requesting board approval to post and fill deputies beginning at the two year step rate of \$23.18 rather than the hire rate through 12/31/2022 with the anticipation that wages will be addressed in collective bargaining. While this does not guarantee our ability to hire, it will offer a competitive entry level rate of pay with other law enforcement agencies in an effort to attract qualified candidates. This change would affect two currently employed Deputies that are at the starting rate. I am also requesting approval to adjust their hourly rate to \$23.18.

FINANCE/ECONOMICS: No additional general funds would be necessary as our 2022 budget has the funds allocated for this position.

RECOMMENDATION: I am requesting the Board Committee's approval and authorization to post and fill deputy positions beginning at the rate of \$23.18 an hour.

CC: Undersheriff Christopher D. Mausolf
Tiffany Jerry, Personnel Director
Kim Priessnitz, Assistant Finance Officer
Chris Izworski, Finance Director



BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

- WHEREAS, With an ever decreasing pool of candidates going into law enforcement, lack of qualified candidates currently applying along with a number of Bay County Deputies retiring in 2022, there is a need to make an immediate adjustment to the wage scale in order to attract qualified candidates; and
- WHEREAS, While Bay County will be commencing negotiations in 2022, any change to the wage scale would not be effective until 1/1/2023 at the earliest which will not address the challenges we will face throughout 2022 in hiring; and
- WHEREAS, In recognition of these challenges, the Sheriff is requesting board approval to post and fill deputies beginning at the two year step rate of \$23.18 rather than the hire rate through 12/31/2022 with the anticipation that wages will be addressed in collective bargaining; and
- WHEREAS, While this does not guarantee the Sheriff's ability to hire, it will offer a competitive entry level rate of pay with other law enforcement agencies in an effort to attract qualified candidates; and
- WHEREAS, This change would affect two currently employed Deputies that are at the starting rate and their hourly rate would be adjusted to \$23.18; and
- WHEREAS, No additional general funds would be necessary as our 2022 budget has the funds allocated for this position; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Patrol Deputy's starting wage as \$23.18 and authorizes posting and filling deputy positions beginning at the rate of \$23.18 an hour, effective immediately; Be It Further
- RESOLVED That the rate of the two currently employed Deputies that are at the starting rate will be adjusted to \$23.18 per hour; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Sheriff - Adjustment to Patrol Deputy Starting Wage

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-11-



**BAY COUNTY
ADMINISTRATIVE SERVICES**

James A. Barcia
County Executive

Craig Goulet
Director
gouletc@baycounty.net

Tel: 989-895-4133

To: Jayme Johnson, Chairman of Ways & Means Committee

From: Craig Goulet, Director of Administrative Services

Date: March 1, 2022

Subject: Bay Arenac Intermediate School District Contract

Request: Consideration from the Personnel / Human Resources Committee to enter into a 2 year contract with the Bay Arenac Intermediate School District for Student Work Exploration Opportunities. This program enables the BAISD Career Center Veterinary Science program enhance career exploration for students in its Veterinary Science Program.

Background: This program has been previously active with the latest agreement expiring at the conclusion of this school year. We have been in contact with BAISD and both parties are hoping to renew the program that allows students to learn in a state-of-the-art clinic. Additionally, the students that come through this program gain valuable experience from working in a shelter environment. The knowledge gained through this experience is helpful with many of these students pursuing career paths in a veterinarian or veterinarian tech program.

Economics: There is no financial impact to the County for this agreement.

Recommendation: It is recommended that the Committee approves entering into a new 2 year agreement with the BAISD for the Student Work Opportunities for school years 2022-2023, and 2023-2024.

Cc: Jim Barcia
Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

WHEREAS, The Bay County Animal Services wishes to enter into a 2 year contract with the Bay Arenac Intermediate School District for Student Work Exploration Opportunities; and

WHEREAS, This program enables the BAISD Career Center Veterinary Science program enhance career exploration for students in its Veterinary Science Program; and

WHEREAS, This program has been previously active with the latest agreement expiring at the conclusion of this school year; and

WHEREAS, Animal Services has been in contact with BAISD and both parties are hoping to renew the program that allows students to learn in a state-of-the-art clinic; and

WHEREAS, Additionally, the students that come through this program gain valuable experience from working in a shelter environment and the knowledge gained through this experience is helpful with many of these students pursuing career paths in a veterinarian or veterinarian tech program; and

WHEREAS, There is no financial impact to the County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the 2 year Agreement with the Bay Arenac Intermediate School District for Student Work Exploration Opportunities for the school years 2022-2023 and 2023-2024; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Animal Services - Agreement with BAISD - Student Work Exploration Opportunities

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-13-



**BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM
BAY COUNTY VOLUNTARY EMPLOYEES' BENEFICIARY ASSOCIATION**

BAY COUNTY BUILDING
515 CENTER AVENUE
BAY CITY, MICHIGAN 48708-5128

Christopher Izworski
Secretary

BOARD OF TRUSTEES
Steven Gray, Chairperson
Marie Fox
Kristal Gonzales
Thomas Herek
Jon Morse
Matthew Pett
Thomas Ryder
Sandy Shutt
Shawna Walraven

ADMINISTRATIVE STAFF
Jennifer Davenport
Jillian Rose
(989) 895-4043
FAX (989) 895-2076

TO: Jayme Johnson, Chair, Personnel and Human Services Committee

FROM: Jennifer Davenport, Retirement Administrator

DATE: March 7, 2022

RE: Military Service Time – Dustin Box, Sheriff Group

Enclosed you will find the request from Dustin Box to purchase his military service time for a total of one (1) year and three (3) months between August 2000 and January 2004.

I have all the required documents needed to process this request.

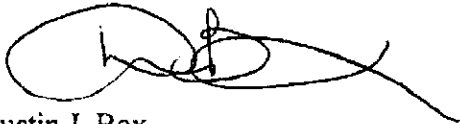
2/16/2022

Personnel Committee:

I, Dustin Box, an employee of the Bay County Sheriff's Office, would like to request to purchase my military service credit from August 2000 through January 2004. I have all of the necessary documents filed with Jennifer Davenport, Retirement Administrator.

Thank you for your consideration in approving this purchase of this military service time.

Sincerely,

A handwritten signature in black ink, appearing to be 'Dustin J. Box', with a large, stylized initial 'D' and a long horizontal stroke extending to the right.

Dustin J. Box

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

WHEREAS, Dustin Box, an employee of Bay County Sheriff's Office, wishes to purchase one (1) year and three (3) months (August 2000 through January 2004) of his active military service credit for retirement purposes; and

WHEREAS, All of the required documents have been filed by Dustin Box with the Bay County Retirement Administrator; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the request of Dustin Box to purchase one (1) year and three (3) months (August 2000 through January 2004) of his active military service credit for retirement purposes.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Retirement - Dustin Box - Purchase of Active Military Time

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



Department of Criminal Defense

1230 Washington Ave., Ste. 630, Bay City, MI 48708

ANDREA J. LaBEAN, Director
MICHAEL KANUSZEWSKI, Criminal Defense Attorney

March 9, 2022

To: Jayme Johnson, Chair of Personnel and Human Services

Request

To enter into a professional services agreement

Background

- The Michigan Indigent Defense Commission (MIDC) adopted the Renewal Compliance Plan submitted by the county.
- As part of the renewal plan adopted by the State and the County a professional services agreement would need to be entered into for a Managed Assigned Counsel Coordinator (MACC) to review bills, requests and help assist in the management of the over-flow attorney list.
- That Sally Warren has agreed to be the MACC coordinator as she is someone who is already accepting appointments on the overflow list, is competent as a lawyer and continually abides by the rules and requirements required for MIDC attorneys.
- That based on the anticipated amount of work, a \$1000.00 fee per month is being funded by the MIDC grant for this position.

Finance

No additional funds would be needed as this fee was provided for in the MIDC Contract is being funded by the Grant.

Recommendation

To enter into a professional services agreement with Sally Warren for a MACC under the MIDC contract.

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

WHEREAS, The Michigan Indigent Defense Commission (MIDC) adopted the Renewal Compliance Plan submitted by Bay County; and

WHEREAS, As part of the renewal plan adopted by the State and the County, a professional services agreement would need to be entered into for a Managed Assigned Counsel Coordinator (MACC) to review bills, requests and help assist in the management of the over-flow attorney list; and

WHEREAS, Sally Warren has agreed to be the MACC Coordinator as she is someone who is already accepting appointments on the overflow list, is competent as a lawyer and continually abides by the rules and requirements required for MIDC attorneys; and

WHEREAS, Based on the anticipated amount of work, a \$1,000.00 fee per month is being funded by the MIDC grant for this position; and

WHEREAS, No additional funds would be needed as this fee was provided for in the MIDC Contract is being funded by the Grant; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Professional Services Agreement between Bay County (Department of Criminal Defense) and Sally Warren for services as a Management Assigned Counsel Coordinator (MACC) under the Michigan Indigent Defense Commission (MIDC); Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Agreement and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Department of Criminal Defense - MACC Professional Services Agt - Sally Warren

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-18-



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jayme Johnson, Chairperson, Personnel/Human Services Committee
FROM: Joel R. Strasz, Health Officer
DATE: March 9, 2022
CC: James Barcia, Amber Johnson, Chris Izworks, Kim Priessnitz, Mark Pickell
RE: Affiliation Agreement with Delta College for Phlebotomy Services

BACKGROUND:

The Bay County Health Department has worked extensively with Delta College in the past year on a number of projects, most prominently providing COVID vaccines at their campus and helping to provide clinical instruction for nursing students while providing these community resources. The need for reliable phlebotomy services in clinical areas within the Health Department is paramount. Despite the presence of laboratory staff, not all of BCHD clients are able to access necessary phlebotomy services because of the limitations of staff and the lack of available, affordable, and reliable access points within the community. Authorizing a standard agreement with Delta College provides a framework to for the necessary services and bring services to clients in a timely manner.

FINANCE AND ECONOMICS:

There are no budget considerations as there will be no charges to BCHD for the agreement and placement of students. Therefore no transfer of General Funds are necessary.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to this agreement, as well as any necessary budget adjustments related to the execution of the proposed agreement.

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

- WHEREAS, The Bay County Health Department (BCHD) has worked extensively with Delta College in the past year on a number of projects, most prominently providing COVID vaccines at their campus and helping to provide clinical instruction for nursing students while providing these community resource; and
- WHEREAS, The need for reliable phlebotomy services in clinical areas within the Health Department is paramount; and
- WHEREAS, Despite the presence of laboratory staff, not all of BCHD clients are able to access necessary phlebotomy services because of the limitations of staff and the lack of available, affordable, and reliable access points within the community; and
- WHEREAS, Authorizing a standard agreement with Delta College provides a framework for the necessary services and bring services to clients in a timely manner; and
- WHEREAS, There are no budget considerations as there will be no charges to BCHD for the agreement and placement of students so no transfer of General Funds is necessary; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Affiliation Agreement with Delta College for Phlebotomy Services and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Health Dept - Agt with Delta College for Phlebotomy Services

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-20-



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jayme Johnson, Chairperson, Personnel/Human Services Committee
FROM: Joel R. Strasz, Health Officer
DATE: March 9, 2022
CC: James Barcia, Amber Johnson, Chris Izworks, Kim Priessnitz, Mark Pickell
RE: Reauthorization of General Services Agreement with SVSU

BACKGROUND:

The Bay County Health Department has historically entered into agreements with Saginaw Valley State University to ensure that a variety of services including primary care instruction, occupational therapy, and social work are made at the Bay Community Health Clinic and other areas where the Health Department utilizes SVSU's expertise and also provides placement for students. Despite the recent closure of BCHC, the Health Department and the University continue to work collaboratively on a number of projects and are looking into the possibility of reestablishing a clinical presence. Reauthorizing the agreement with the University allows the health department and the University to continue to work together and provides a framework to continue to bill for provided services and help to sustain clinics in the future.

FINANCE AND ECONOMICS:

The Health Department wishes to renew the agreement with SVSU to provide Occupational Therapy and Social Work services for a total of \$1 per year. All revenue generated from potential billing will remain with the Health Department.

RECOMMENDATION:

Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to this agreement, as well as any necessary budget adjustments related to the execution of the proposed agreement.

-21-

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

WHEREAS, The Bay County Health Department has historically entered into agreements with Saginaw Valley State University (SVSU) to ensure that a variety of services to including primary care instruction, occupational therapy, and social work are made at the Bay Community Health Clinic (BCHC) and other areas where the Health Department utilizes SVSU's expertise and also provides placement for students; and

WHEREAS, Despite the recent closure of BCHC, the Health Department and the University continue to work collaboratively on a number of projects and are looking into the possibility of reestablishing a clinical presence; and

WHEREAS, Reauthorizing the agreement with the University allows the Health Department and the University to continue to work together and provides a framework to continue to bill for provided services and help to sustain clinics in the future; and

WHEREAS, The Health Department wishes to renew the agreement with SVSU to provide Occupational Therapy and Social Work services for a total of \$1 per year. All revenue generated from potential billing will remain with the Health Department; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves an General Services Agreement with Saginaw Valley State University (SVSU) and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Health Department) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Health Dept - General Services Agreement with SVSU

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

- 22 -



U.S. Department of Homeland
Security
FEMA Region 5
536 S. Clark St., Floor 6
Chicago, IL 60605-1509

FEMA

March 8, 2022

Mr. Matt Schnepf
State Hazard Mitigation Officer
Michigan State Police
Emergency Management and Homeland Security Division
P.O. Box 30634
Lansing, MI 48909

Dear Mr. Schnepf:

Thank you for submitting the Bay County Hazard Mitigation Plan for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The plan met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption by the participating jurisdictions of this plan. Once FEMA Region 5 receives documentation of adoption from the participating jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for the Bay County Hazard Mitigation Plan.

If there are any questions from either you or the communities, please contact Lorena Reyes, at (312) 408-5270 or email at Lorena.reyes@fema.dhs.gov.

Sincerely,

Julia McCarthy
Chief, Risk Analysis Branch
Mitigation Division

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

WHEREAS, WHEREAS, Bay County, Michigan has experienced disasters that have damaged commercial, residential, and public properties, displaced citizens and businesses, closed streets and bridges, and presented general public health and safety concerns; and

WHEREAS, Bay County has prepared a Hazard Mitigation Plan that outlines the County's options to reduce overall damage and impact from natural hazards; and

WHEREAS, The Hazard Mitigation Plan has been reviewed by County residents, business owners, and federal state, and local agencies, and has been revised to reflect their concerns;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY BOARD OF COMMISSIONERS THAT

1. The Bay County Hazard Mitigation Plan is hereby adopted as an official plan of Bay County, Michigan.
2. A hazard mitigation planning Committee is hereby established as a permanent county advisory body. The County Local Emergency Planning Committee (LEPC) shall function as the Hazard Mitigation Committee. The Committee's duties shall be designated in the Hazard Mitigation Plan.
3. The Hazard Mitigation Committee is charged with supervising the implementation of the Plan's recommendations within the funding limitations as provided by the Bay County Board of Commissioners or other sources.
4. The Hazard Mitigation Committee shall give priority attention to action items recommended by the Hazard Mitigation Plan as high priority. :
5. The Hazard Mitigation Committee's facilitator shall convene the Hazard Mitigation Committee at least once per year. The Committee shall monitor implementation of the plan and shall submit a written progress report to the Bay County Board of Commissioners in accordance with the following format:
 - a. A review of the original plan.
 - b. A review of any disasters or emergencies that occurred during the previous calendar year.
 - c. A review of the actions taken, including what was accomplished during the previous year.
 - d. A discussion of any implementation problems.
 - e. Recommendations for new projects or revised action items. Such recommendations shall be subject to approval by the Bay County Board of Commissioners.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Emergency Management - Bay County Hazard Mitigation Plan

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

24-



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Jayme Johnson, Chair, Personnel/Human Services Committee
From: Tiffany Jerry, Director of Personnel and Employee Relations
Date: March 9, 2022
Re: **Personnel/Human Services Committee Agenda**

Please consider the following items for the agenda of your committee meeting scheduled for March 15, 2022.

1. **Request (Vacancy):**
Ryan Gale has submitted a request to hire a full-time 9-1-1 dispatcher with Bay County Central Dispatch, if needed.

Background:

Due to the high turnover and the nature of 9-1-1 dispatcher positions, this is an attempt to maintain minimum staffing levels at Central Dispatch.

Finance/Economics:

Full-time position with benefits as provided for within the GELC labor agreement, although union membership is voluntary. Entry level rate of pay is \$16.33 per hour. Funds exist within the current existing budget.

Recommendation:

Please refer to the full board for approval to hire a full-time 9-1-1 dispatcher, if needed.

2. **Request (Vacancy):**
Juli Reynolds has submitted a request to post and fill a full-time Youth Development Worker position.

Background:

This vacancy is due to the resignation of a current employee effective 3/5/2022.

Finance/Economics:

This is a full-time position with benefits as provided for within the USW full-time labor agreement, although union membership is voluntary. Entry rate of pay is \$15.54 per hour progressing to \$18.45 per hour after 2 years (TU07).

Recommendation:

Please refer to the full board for approval to hire a full-time Youth Development Worker.

3. **Request (Vacancy):**
Katie Zanotti has submitted a request to post and fill a Part-time Typist Clerk III in the Clerk's Office.

Background:

This vacancy is due to the resignation of the current employee.

Finance/Economics:

This is a part-time position with benefits as provided for within the USW Part-time labor agreement, although union membership is voluntary. Entry rate of pay is \$14.01 per hour progressing to \$16.55 per hour after 4 years (TS06). This position is currently budgeted and no additional funds are necessary.

Recommendation:

Please refer to the full board for approval to hire a Typist Clerk III part-time.

4. **Request (Vacancy):**

There is a request to post and hire a full-time Supervisor at the Juvenile Home.

Background:

The current employee resigned effective 3/8/2022.

Financial/Economics:

This is a full-time position with benefits as provided for within the BCAMPS labor agreement, although membership is voluntary. Entry rate of pay is \$21.76 per hour progressing to \$23.88 per hour after 4 years (MB07).

Recommendation:

Please refer to the full board for approval to hire a full-time Supervisor at the Juvenile Home.

5. **Request (Vacancy):**

Cristen Gignac has submitted a request to post and fill the full-time Civic Arena Manager position and hire up to the highest wage step if necessary.

Background:

This current employee resigned effective 3/7/2022.

Financial/Economics:

This is a full-time position with benefits as provided for within the BCAMPS labor agreement, although membership is voluntary. Entry rate of pay is \$20.52 per hour progressing to \$22.36 per hour after 4 years (MB06). Funds exist within the current budget.

Recommendation:

Please refer to the full board for approval to hire a full-time Civic Arena Manager at up to the highest wage step if necessary.

6. **Request (Vacancy):**

Ryan Gale has submitted a request to post and hire the full-time 9-1-1 Central Dispatch Assistant Director position.

Background:

This position is currently vacant due to employee promotion to 9-1-1 Director effective 3/8/2022.

Financial/Economics:

This is a full-time position with benefits as provided for within the G.E.L.C. labor agreement, although union membership is voluntary. Entry rate of pay is \$20.31 per hour progressing to \$24.79 per hour after 3 years (CD04). This is a budgeted position.

Recommendation:

Please refer to the full board to approve to hire a full-time 9-1-1 Central Dispatch Assistant Director.

7.

Request (New position):

Cristen Gignac has submitted a request to post and fill a new full-time Programming Coordinator (TA06) Non-represented position at the Civic Arena.

Background:

The Bay County Civic Arena is a very large operation, 16+ hours a day, 7 days a week for a majority of the year. We currently have two full-time employees (one vacant) and one part-time employee to handle operations of the arena. Our current business model has depended on part-time minimum wage employees who recently have approved wage increases (covered by increased fees). As with everywhere, it has become increasingly difficult to hire and staff this operation. Given the extreme difficulty in hiring and keeping qualified staff, I would like to add one more full-time entry level position to not only improve the staffing situation but to create depth in our organization. By hiring an additional full-time employee, it will lessen our dependency on our current part-time, minimum wage, short-term staffing plan.

Financial/Economics:

The Programming Coordinator position would be at TA06 (\$13.94 – \$16.69) full-time with benefits. Please note that the Zamboni Drivers and team leaders make \$12 - \$13 dollars an hour.

In order to fund this change, the Bay County Civic Arena will reduce the amount of part time wages used once this Programming Coordinator is hired. The BCCA will also shift other full time schedules to increase coverage times during our busiest hours and reduce the night time staffing load. The Bay County Civic Arena will raise fees, effective September 1, 2022, on an hour of ice by \$5.00. Based on 2021 data, this will increase revenue by an estimated \$18,000. In order to cover the rest of the cost, Bay County Civic Arena has budgeted funds in the wage and fringe category that can be moved to cover the remainder of the cost of this new full-time staff person.

The proposed Programming Coordinator at the Bay County Civic Arena, hired at the top of the TA06 pay scale, would cost approximately \$51,000 - \$62,240 dependent on health care.

Recommendation:

Please refer to the full board for approval to hire a full-time Programming Coordinator at the Bay County Civic Arena up to the top of the wage scale and approval for change of the fee schedule effective September 1, 2022 and budget adjustments as necessary.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia
Amber Davis-Johnson
Kim Priessnitz
Chris Izworski
Ryan Gale
Katie Zanotti
Juli Reynolds
Cristen Gignac

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)

RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

1. 9-1-1 Central Dispatch:
 - a. Dispatcher (full time; \$16.17/hr. entry)
 - b. Assistant Director (full time; \$20.31/hr. entry)
2. Juvenile Home:
 - a. Youth Development Worker (full time; \$15.54/hr. entry)
 - b. Supervisor (full time; \$21.76/hr. entry)
3. County Clerk: Typist Clerk III (part time; \$14.01/hr. entry)
4. Civic Arena: Civic Arena Manager (full time; \$20.52/hr. entry or highest step (\$22.36) if necessary)

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Vacancies - March

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



BAY COUNTY

911 Central Dispatch

(989) 895-4051 • FAX (989) 892-3744

1228 Washington Ave., Bay City MI 48708

Ryan Gale
Director

James A Barcia
Bay County Executive

Ryan Manz
Emergency Management Coordinator
989-895-4112

DATE: MARCH 10, 2022

TO: JAYME JOHNSON, CHAIR, PERSONNEL & HUMAN SERVICES

FROM: RYAN GALE, 9-1-1 DIRECTOR

RE: 9-1-1 -ASSISTANT DIRECTOR VACANCY

REQUEST:

That the Committee and Board authorize the filling of the 9-1-1 Central Dispatch Assistant Director vacancy and any Supervisor vacancy created, by filling the position with internal candidates.

BACKGROUND:

The 9-1-1 Central Dispatch current staffing levels call for 1 (one) Assistant Director and 8 (eight) Supervisor positions. Currently, 9-1-1 Central Dispatch has an Assistant Director vacancy. The filling of this position internally will create a Supervisor vacancy.

The Assistant Director vacancy occurred on March 8th.

FINANCE/ECONOMICS:

9-1-1 is budgeted for the position(s).

RECOMMENDATION:

9-1-1 recommends referral to the full board for approval to fill this position; allow the filling of the Assistant Director position and fill any upcoming Supervisor vacancy created by filling this position with an internal candidate; and approve any budget adjustments that may become necessary.

Cc: Jim Barcia
Tiffany Jerry
Amber Johnson
Chris Izworski



James A. Barcia
County Executive

BAY COUNTY

Juvenile Home

Phone: (989) 892-4519 Fax: (989) 892-4419

520 West Hampton Road, Essexville, MI 48732

Juliann Reynolds
Director

TO: Tiffany Jerry, Personnel and Employee Relations
FROM: Juli Reynolds
DATE: February 22, 2022
RE: Request for Personnel Agenda

Request

Post and fill a full time Youth Development Worker position.

Background

Full time Youth Development Worker is resigning effective 3/5/2022.

Finance

This position is currently budgeted and no additional funds are necessary. This is a full time position with benefits as provided for in the USWA labor agreement. The rate of pay starts at \$15.54 per hour progressing to \$18.45 per hour after 2 years.

Recommendation

Requesting favorable recommendation to fill the full time Youth Development Worker position.



**OFFICE OF
BAY COUNTY CLERK**

Kathleen B. Zanolli
County Clerk

515 Center Avenue, Suite 101
Bay City, Michigan 48708
Tel: (989) 895-4280 | Fax: (989) 895-4284

TO: Jayme Johnson, Chair, Personnel/Human Services
FROM: Katie Zanolli
DATE: February 28, 2022
RE: Request for Personnel Agenda

Request

Post and fill a part time Typist Clerk III TS06 position in the Clerk's office.

Background

There is a vacancy in our part time position.

Finance

This position is currently budgeted and no additional funds are necessary. The rate of pay for this position is \$14.01 entry progressing to \$16.55. The position is part time with limited benefits as provided within the USW part time labor agreement, although union membership is voluntary. (TS06/USW Part-time)

Recommendation

Favorable recommendation to the full Board so that the positions may be filled.

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

Dan Tomczak, Pinconning Park Manager
tomczakd@baycounty.net



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Tiffany Jerry, Personnel & Employee Relations

From: Cristen Gignac, Director of Recreation and Facilities

Date: March 8, 2022

Subject: Request to Fill Open Position

I am requesting approval to fill the Civic Arena Manager position (MB06) at the Civic Arena due to an employee resignation. I am seeking approval to post and hire for this position up to the highest wage step of pay grade. Funds exist within the current budget.

Thank you for your consideration of this position.

cc: Jim Barcia
Dan Neering

- 32

RECREATION & FACILITIES

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Dan Tomczak, Pinconning Park Manager
tomczakd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net



BAY COUNTY

JAMES A. BARCIA
County Executive

Tel: (989) 895-4132
Fax: (989) 895-2094
TDD: (989) 895-4049

To: Tiffany Jerry, Personnel & Employee Relations

From: Cristen Gignac, Director of Recreation and Facilities

Date: March 8, 2022

Subject: Request for New Position at the Civic Arena

I am requesting the approval to post and hire a new full time position at the Bay County Civic Arena, a Programming Coordinator (TA06). As it is a new position, this is not been budgeted.

The Bay County Civic Arena is a very large operation, 16+ hours a day, 7 days a week for a majority of the year. We currently have two full time employees (one vacant) and one part time employee to handle operations of the arena. Our current business model has depended on part-time minimum wage employees who recently have approved wage increases (covered by increased fees). As with everywhere, it has become increasingly difficult to hire and staff this operation. Given the extreme difficulty in hiring and keeping qualified staff, I would like to add one more full time entry level position to not only improve the staffing situation but to create depth in our organization. By hiring an additional full time employee, it will lessen our dependency on our current part time, minimum wage, short term staffing plan. The Programming Coordinator position would be at TA06 (\$13.94 – \$16.69) with benefits. Please note that the Zamboni Drivers and team leaders make \$12 - \$13 dollars an hour.

In order to fund this change, the Bay County Civic Arena will reduce the amount of part time wages used once this Programming Coordinator is hired. The BCCA will also shift other full time schedules to increase coverage times during our busiest hours and reduce the night time staffing load. The Bay County Civic Arena will raise fees, effective September 1, 2022, on an

hour of ice by \$5.00. Based on 2021 data, this will increase revenue by an estimated \$18,000. In order to cover the rest of the cost, Bay County Civic Arena has budgeted funds in the wage and fringe category that can be moved to cover the remainder of the cost of this new full time staff person.

The proposed Programming Coordinator at the Bay County Civic Arena, hired at the top of the TA06 pay scale, would cost approximately \$51,000 - \$62,240 dependent on health care.

I am recommending the approval to post and hire a Programming Coordinator at the Bay County Civic Arena (TA06) up to the top of the wage scale. Approval for change of the fee schedule effective September 1, 2022 and budget adjustments as necessary.

Thank you for your consideration of this position.

cc: Jim Barcia
Civic Arena
Finance
Personnel

BAY COUNTY BOARD OF COMMISSIONERS

MARCH 15, 2022

RESOLUTION

- BY: PERSONNEL/HUMAN SERVICES COMMITTEE (3/15/2022)**
- WHEREAS,** The Bay County Civic Arena is a very large operation, 16+ hours a day, 7 days a week for a majority of the year and currently two full time employees (one vacant) and one part time employee handle operations of the arena; and
- WHEREAS,** The Civic Arena current business model has depended on part-time minimum wage employees who recently have approved wage increases (covered by increased fees), however, as with everywhere, it has become increasingly difficult to hire and staff this operation; and
- WHEREAS,** Given the extreme difficulty in hiring and keeping qualified staff, it is recommended that one more full time entry level position be added to not only improve the staffing situation but to create depth in our organization; and
- WHEREAS,** By hiring an additional full time employee, it will lessen dependency on the current part time, minimum wage, short term staffing plan; and
- WHEREAS,** The suggested Programming Coordinator position would be at TA06 (\$13.94 — \$16.69) with benefits (note: the Zamboni Drivers and team leaders make \$12 - \$13 dollars an hour); and
- WHEREAS,** In order to fund this change, the Bay County Civic Arena will reduce the amount of part time wages used once this Programming Coordinator is hired and will also shift other full time schedules to increase coverage times during our busiest hours and reduce the night time staffing load; and
- WHEREAS,** With Board approval, the Bay County Civic Arena fees will increase, effective September 1, 2022, on an hour of ice by \$5.00 and based on 2021 data, this will increase revenue by an estimated \$18,000; and
- WHEREAS,** In order to cover the rest of the cost, Bay County Civic Arena has budgeted funds in the wage and fringe category that can be moved to cover the remainder of the cost of this new full time staff person; and
- WHEREAS,** It is recommended that the proposed Programming Coordinator at the Bay County Civic Arena, hired at the top of the TA06 pay scale, would cost approximately \$51,000 - \$62,240 dependent on health care; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the new TA06 Civic Arena Programming Coordinator position and authorizes hiring up to the top of the wage scale; Be It Further
- RESOLVED** That, effective September 1, 2022, the fee for an hour of ice at the Bay County Civic Arena shall be increased by \$5.00; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**JAYME A. JOHNSON, CHAIR
AND COMMITTEE**

Civic Arena - Programming Coordinator Position

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-35-

OFFICE OF ASSIGNED COUNSEL
REPORT
YEAR TO DATE, 2021

					2019	2020	2021
Total Number of Arraignments:					2393	2102	2726
C.C. VOP/PPO	110	Misd.	568	Arraign. Only	635		
Felony	572	Traffic	488	FTA/FTP/VOB	198		
				Misc. Arraign.	155		
Total Number of Referrals:					2378	1643	2149
C.C. VOP/PPO	108	Misd.	684				
Felony	644	Traffic	667				
Total Number of New Assignments:					2091	1352	1695
C.C. VOP/PPO	82	Misd.	576				
Felony	485	Traffic	552				
Total Number of Defendants Currently Representing - Assigned on New Charges:					244	249	408
C.C. VOP/PPO	26	Misd.	108				
Felony	159	Traffic	115				
Total Number of Defendants denied Court Appointed Counsel:					43	42	46
C.C. VOP/PPO	0	Misd.	17				
Felony	5	Traffic	24				

ARRAIGNMENTS

JEFF MARTIN

Total Arraignments:						1229
Felonies	340					
Misd.	287					
Traffic	224					
Arraign. Only	259					
FTA/FTP/VOB	119					

GARSKE/HEWITT

Total Arraignments:						1232
Felonies	232					
Misd.	281					
Traffic	264					
Arraign. Only	375					
FTA/FTP/VOB	79					

CIRCUIT COURT

Total Arraignments:						110
C.C. VOP/PPO	110					

ASSIGNMENTS

There were a total of 2103 defendants assigned on felonies, misdemeanors, traffic & vop's.

CRIMINAL DEFENSE OFFICE

	<u>2019</u>	<u>2020</u>	<u>2021</u>
New Assignments:	<u>880</u>	<u>658</u>	<u>573</u>

Felonies	82
C.C. VOP/PPO	18
Misd.	241
Traffic	232

There were a total of 1695 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Criminal Defense Office was assigned.
573 or 34%

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Defendants Currently Representing - Assigned on New Charges:	<u>104</u>	<u>124</u>	<u>161</u>

Felonies	47
C.C. VOP/PPO	13
Misd.	47
Traffic	54

PUBLIC DEFENDER OFFICE

	<u>2019</u>	<u>2020</u>	<u>2021</u>
New Assignments:	<u>1001</u>	<u>634</u>	<u>861</u>

Felonies	287
C.C. VOP/PPO	45
Misd.	230
Traffic	290

There were a total of 1695 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Public Defender's Office was assigned.
861 or 51%

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Defendants Currently Representing - Assigned on New Charges:	<u>122</u>	<u>111</u>	<u>184</u>

Felonies	84
C.C. VOP/PPO	10
Misd.	45
Traffic	45

PRIVATE COUNSEL

	<u>2019</u>	<u>2020</u>	<u>2021</u>
New Assignments:	<u>174</u>	<u>42</u>	<u>261</u>

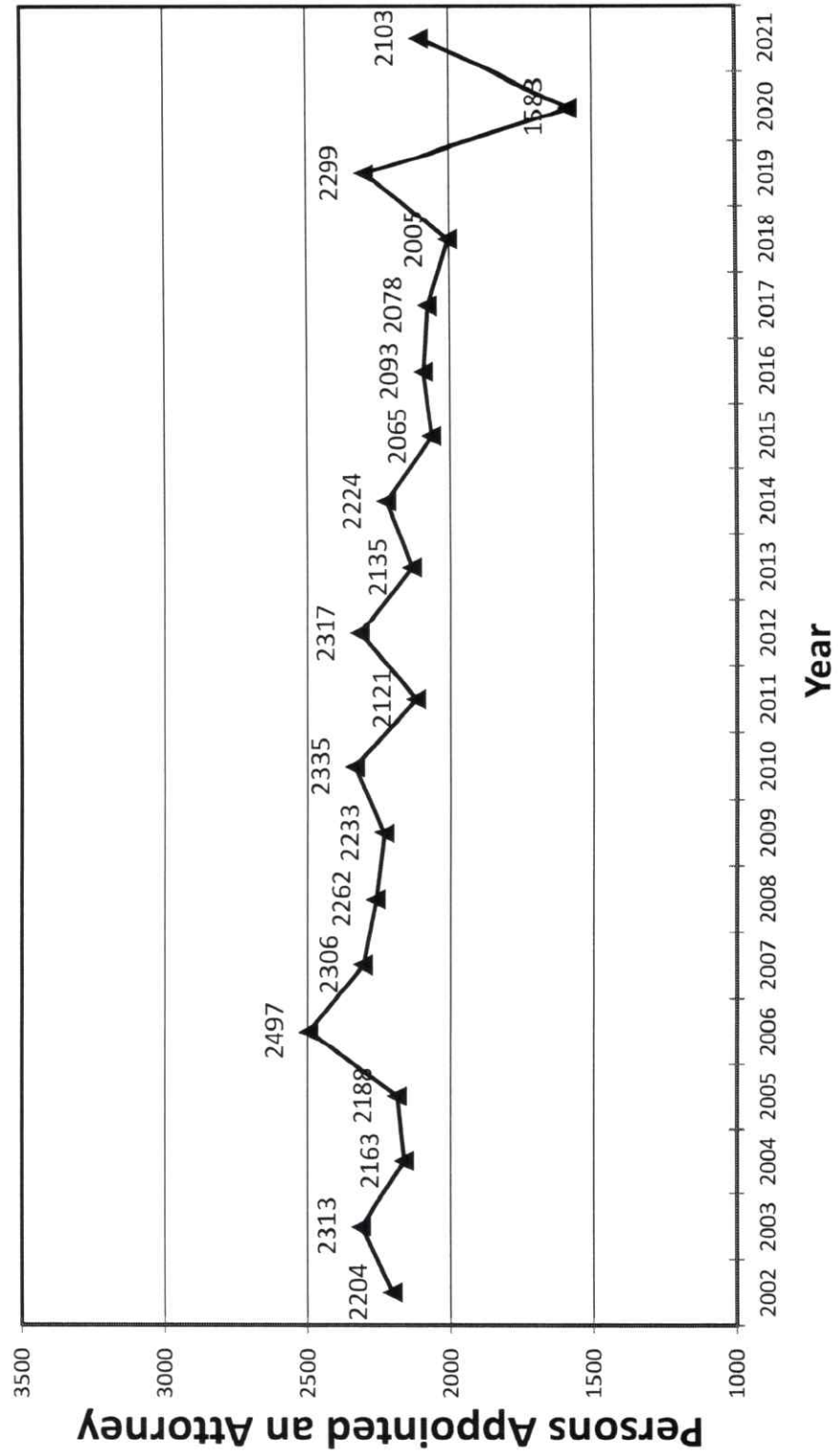
Felonies	116
C.C. VOP/PPO	19
Misd.	96
Traffic	30

There were a total of 1695 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Private Counsel was assigned.
261 or 15%

	<u>2019</u>	<u>2020</u>	<u>2021</u>
Defendants Currently Representing - Assigned on New Charges:	<u>18</u>	<u>14</u>	<u>63</u>

Felonies	28
C.C. VOP/PPO	3
Misd.	16
Traffic	16

OFFICE OF ASSIGNED COUNSEL 2002-2021 Total Criminal Appointments



OFFICE OF ASSIGNED COUNSEL
MONTHLY REPORT
JANUARY, 2022

					2020	2021	2022
Total Number of Arraignments:					306	225	188
C.C. VOP/PPO	8	Misd.	28	Arraign. Only	44	Misc. Arraign.	18
Felony	41	Traffic	34	FTA/FTP/VOB	15		
Total Number of Referrals:					220	213	160
C.C. VOP/PPO	8	Misd.	48				
Felony	53	Traffic	51				
Total Number of New Assignments:					186	180	127
C.C. VOP/PPO	7	Misd.	39				
Felony	38	Traffic	43				
Total Number of Defendants Currently Representing - Assigned on New Charges:					25	30	33
C.C. VOP/PPO	1	Misd.	9				
Felony	15	Traffic	8				
Total Number of Defendants denied Court Appointed Counsel:					9	3	0
C.C. VOP/PPO	0	Misd.	0				
Felony	0	Traffic	0				

ARRAIGNMENTS

JEFF MARTIN

Total Arraignments:					106
Felonies	24				
Misd.	18				
Traffic	18				
Arraign. Only	33	Settled 2			
FTA/FTP/VOB	13				

GARSKE/HEWITT

Total Arraignments:					56
Felonies	17				
Misd.	10				
Traffic	16				
Arraign. Only	11	Settled 3			
FTA/FTP/VOB	2				

CIRCUIT COURT

Total Arraignments:					8
C.C. VOP/PPO	8				

ASSIGNMENTS

There were a total of 160 defendants assigned

CRIMINAL DEFENSE OFFICE

	2020	2021	2022
New Assignments:	87	93	41

Felonies	7
C.C. VOP/PPO	0
Misd.	17
Traffic	17

There were a total of 127 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Criminal Defense Office was assigned.
41 or 32%

	2020	2021	2022
Defendants Currently Representing - Assigned on New Charges:	10	16	5

Felonies	2
C.C. VOP/PPO	0
Misd.	3
Traffic	0

Arraigned 2

PUBLIC DEFENDER OFFICE

	2020	2021	2022
New Assignments:	83	82	74

Felonies	21
C.C. VOP/PPO	5
Misd.	22
Traffic	26

Arraigned 5 | 1 was FTA

Arraigned 1 | 1 was settled

There were a total of 127 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Public Defender's Office was assigned.
74 or 58%

	2020	2021	2022
Defendants Currently Representing - Assigned on New Charges:	12	12	19

Felonies	8
C.C. VOP/PPO	0
Misd.	4
Traffic	7

Arraigned 1

Arraigned 2

PRIVATE COUNSEL

	2020	2021	2022
New Assignments:	14	5	12

Felonies	10
C.C. VOP/PPO	2
Misd.	0
Traffic	0

Arraigned 2

There were a total of 127 NEW assignments on felonies, misdemeanors, traffic & violations of probation, which the Private Counsel was assigned.
12 or 9%

	2020	2021	2022
Defendants Currently Representing - Assigned on New Charges:	3	2	9

Felonies	5
C.C. VOP/PPO	1
Misd.	2
Traffic	1

Arraigned 2

Arraigned 1

Arraigned 1